

Assembly instructions for mounting the Rondo MINI onto wood.

NOTE! For a rendered or brick frontage, you will need suitable longer screws and plugs (not included in the assembly kit).

You will need the following for assembly:

- 1 Drill 5mm wide for steel .
- 1 Folding rule, pen, tape and a spirit level.
- 1 Offset spanner/or 8mm socket wrench to tightening the screws included.
- 1 40-50cm strip of wood to provide support during assembly.

- A, Unpack the mailbox and take out the assembly kit.
The assembly kit consists of 3 screws and 3 spacers.
The screws are self-tapping with 8mm thread.

- B, Take your folding rule and measure out on the back of the mailbox where your holes for assembling will be (see the recommendation diagram for the hole profile on the back of these assembly instructions).
Then drill 3 holes through the back plate.
(it is a good idea to stick tape where the holes will be and then to mark the hole out on the tape to avoid the drill slipping away and unnecessarily damaging the back plate.

- C, Take the folding rule and measure out the area where the mailbox will sit, approx. 50cm above the ground, and then use your spirit level to draw a straight line at this height. If possible take a short strip of wood and screw this firmly along the underside of the line.
This will provide something to rest the mailbox on when attaching it to the frontage.

The Post Office recommends that the opening slot should sit at a height of 90-115cm.

- D, Take the screws and screw them in through the back plate from the inside of the mailbox. Then thread the spacers onto the screws (fix the spacers to the screws with a small piece of tape so that they don't drop out during assembly).

- E, Rest the mailbox onto the strip of wood and fix it to your frontage.
Remove the strip of wood after you have completed the assembly.

Good luck!